



# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

WWW.NCPUBLICSCHOOLS.ORG

June 24, 2019

## MEMORANDUM

To: Directors, Exceptional Children Programs  
Directors, State Operated Programs  
EC Coordinators, Charter Schools

From: Sherry H. Thomas, Director *SHT* Carol Ann M. Hudgens, Section Chief *CAH*  
Exceptional Children Division EC Division: Policy, Monitoring and Audit Section

Re: **EC Process Training Modules #1-6: Re-Release**  
**EC Process Training Module #7: NEW Release**

The EC Division is re-releasing **Version #2** of the EC Process Training Modules in order to support the implementation of ECATS and as a result of policy questions received during the first week of ECATS training.

As a reminder, **Version #1** was released as a .pdf of the EC Division approved content that **CANNOT** be edited. This ensures that the core EC Process training remains in alignment with state policy, federal regulations and is the basis for the technical assistance provided by the EC Division. *This version is posted on the EC Division website.*

**Version #2:** This module version was released in a powerpoint format that **MAY BE EDITED** to accommodate LEA-level implementation specifics and local board policy. This version is on a plain white background without DPI/EC Division logos. This version also contains speaker notes that are not visible in the Version #1 .pdfs. *This version will be provided through GovDelivery in multiple mailings to accommodate file size. This version WILL NOT be posted to the EC Division website.*

New to this release is Module #7: Manifestation Determination and Disciplinary Change in Placement. This will be provided in both Version #1 and Version #2 formats.

Please consider providing this information to the individuals you selected to attend this summer's ECATS training as it will provide the details for many of the policy questions raised as users are oriented to the new platform.

If there are additional questions, you may send them to [ECATS.Info@dpi.nc.gov](mailto:ECATS.Info@dpi.nc.gov) so that a consistent response can be coordinated.

SHT/CAH/cah

c EC Division Staff

## EXCEPTIONAL CHILDREN DIVISION

Sherry H. Thomas, Director | [sherry.thomas@dpi.nc.gov](mailto:sherry.thomas@dpi.nc.gov)

6356 Mail Service Center, Raleigh, North Carolina 27699-6356 | (919) 807-3969 | Fax (919) 807-3243

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER