



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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DATE May 31, 2018

TO Directors, Exceptional Children Program
Lead Administrators, Charter Schools
Directors, State-Operated Programs

FROM William J Hussey, Director, WJH
Exceptional Children Division

2017-18 Data Submission for Table 2 - Federal Personnel Collection

The Table 2 - Federal Personnel report for the 2017-18 school year will be collected via survey. This count is based on personnel that served students with disabilities as of the December 2017 child count. All LEAs, Charters and State Operated Programs that submitted a December 2017 child count are required to submit personnel data via the survey.

The survey will collect the number of Special Education Teachers, Special Education Paraprofessionals and Related Service Personnel by age and certification status. The instructions for the table are on the first page of the survey link. This report is specifically for personnel who work with Exceptional Children regardless of funding source.

The link to access the survey is <https://bit.ly/2knPnHX> you may need to copy and paste this link into your browser to access the survey. The due date for the federal personnel chart is August 15, 2018.

Your cooperation in meeting the deadline for data submission is greatly appreciated. If you have any questions regarding this data request, please contact your Regional ECATS Trainer; or Kelley Blas at 919-807-3967.

WJH/KA/KB

EXCEPTIONAL CHILDREN DIVISION

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