



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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MEMORANDUM

DATE: March 18, 2019

TO: Exceptional Children Directors
Exceptional Children Coordinators
Exceptional Children Preschool Coordinators
School Finance Officers

FROM: Sherry H. Thomas, Exceptional Children Division, Director *SH*
Dan Tetreault, Office of Early Learning, Interim Director *DT*

RE: IDEA 611 and 619 Grant and BAAS Submissions

The purpose of this memo is to ensure that school district leaders responsible for their IDEA 611 and 619 grants and budgets in the on-line Budget and Amendment System (BAAS) submit in a compliant manner. To be in compliance, a district must submit the grant application and the BAAS by the submission due date. If either the grant or the BAAS is not submitted on time, the untimely submission will be factored into the district's determination. Information about the availability of these funds and how to submit the grants is delivered in regional meetings for Charter School and traditional Exceptional Children Directors and the Exceptional Children Directors' Institute. In addition, an on-line training program for the IDEA 619 grant can be located here (note-new link):

<https://modules.fpg.unc.edu/nceln/619introtrainingpresentation/619introtrainingpresentation.html>. To assist you with your grant completion, the planning allotment table can be found here:

<http://ecgrants.dpi.state.nc.us/ecgrants.nsf/allotments?openpage>.

In 2017-18, Charter Schools were given the opportunity to access limited 619 grant funds based on the number of children with Individual Education Programs who were not yet 6 years of age on the December 1st child count. According to the Office of Special Education Programs, children in this age bracket are considered to fall under the eligibility guidelines for these funds and calculations are based on the number of eligible children based on the December 1st 2017 headcount, or in the first year of a charter's operation. To better understand this formula-based grant, its approval process, and appropriate use of funds, please access the on-line training program cited above.

To request an extension for submission of either the 611 or 619 Grant, the BAAS submission or both, a signed letter from the district's Superintendent must be submitted via email to Sherry H. Thomas, sherry.thomas@dpi.nc.gov, with a copy sent to Amanda Byrd, amanda.byrd@dpi.nc.gov, or Vivian James vivian.james@dpi.nc.gov, as appropriate. Requests for extensions must be made no later than five days before the grant due date. Please direct any questions to Amanda Byrd (611 Grant) at 919-807-3948 or Vivian James (619 Grant) at 919-218-8384.

EXCEPTIONAL CHILDREN DIVISION

Sherry H. Thomas, Director | sherry.thomas@dpi.nc.gov

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