



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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TO Directors, Exceptional Children Programs
Lead Administrators, Charter Schools

FROM William J. Hussey, Director *WJH*
Exceptional Children Division

DATE March 15, 2018

RE: **ASSISTIVE TECHNOLOGY EVALUATION TEAM TRAINING**

In collaboration with the Carolina Institute of Developmental Disabilities (CIDD), the Exceptional Children (EC) Division will offer LEAs and Charter Schools professional development training in the evaluation process for students who may require assistive technology to access the curriculum. Space is limited to eight teams for the 2018-2019 cohort.

Six of the eight teams will be selected from LEAs and Charter Schools that have not previously received this training from the EC Division or CIDD. Two of the teams may be from LEAs or Charter Schools who were trained in previous cohorts; however, the LEA or Charter School must not have received the training within the last five years.

A minimum of four people and a maximum of six are required for each team. Please note: there must be one Speech-Language Pathologist and one Occupational Therapist on each team.

This is a two-year commitment. In the first year, there will be (2) two-day face to face trainings. In the second year, there will be (2) one-day face to face trainings. Each team member must attend all trainings and complete all assignments given. Staff from CIDD will be available for site visits to assist teams as needed. Face to face trainings will begin in the Piedmont-Triad region (Alamance-Burlington School System) Fall of 2018. Specific dates and locations will be provided to the selected teams.

To be considered for this training, directors can follow the link below to complete the registration form. Please complete the registration form by June 15, 2018.

Registration Link: <https://goo.gl/forms/PillLzS4EP6jUyzk1>

Selections and notifications will be made by July 13, 2018.

If you have questions, please contact Dottie Snyder at 919-807-3987 or Dorothy.snyder@dpi.nc.gov.

WJH/DM/DS

EXCEPTIONAL CHILDREN DIVISION

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