



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | June St. Clair Atkinson, Ed.D., *State Superintendent*

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August 23, 2016

TO: Directors, Exceptional Children Programs
Lead Administrators, Charter Schools
Directors, State Operated Programs

FROM: William J. Hussey, Director *WJH*
Exceptional Children Division

SUBJECT: September 2016 Periodic Count – End-of-Year Reporting: Exiting Data

The September 2016 Periodic Count to capture End-of-Year Reporting data on students exiting special education will be collected from the Comprehensive Exceptional Children Accountability System (CECAS). The Exiting data are based on the July 1, 2015, through June 30, 2016, fiscal year. The submission schedule is as follows:

LEA	Submission Date
Initial Submission from all LEAs, all Charter Schools, all State Operated Programs	09/15/2016 through 09/23/2016
Deadline for Certification Status	9/30/2016

According to the State Auditors, Directors/Coordinators of Exceptional Children Programs must certify the Exiting data. In order for this to occur, Directors/Coordinators of Exceptional Children Programs must use their “username” and “password” to log into CECAS to submit, verify and certify the Exiting count before submitting the data. All errors must be corrected and all LEAs must certify their submissions no later than September 30, 2016.

If you have any questions regarding the End-of-Year Reporting for Exiting Data, please contact the Help Desk at (919) 807-4357 and press option 3 for CECAS.

WJH/TR/ks

EXCEPTIONAL CHILDREN DIVISION

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