



PUBLIC SCHOOLS OF NORTH CAROLINA



DEPARTMENT OF PUBLIC INSTRUCTION | June St. Clair Atkinson, Ed.D., *State Superintendent*

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August 5, 2016

MEMORANDUM

TO: Directors, Exceptional Children Programs
Lead Administrators, Charter Schools

FROM: William J. Hussey, Director 
Joe Simmons, Section Chief 
Behavior Support Section

RE: PRC 29 Provision of Service

In order to track the effectiveness of services and interventions provided through the PRC 29 funding, a student information form (SIF) must be completed for each student. The interventions checked for each student should be specific and designed to prevent, motivate or change behavior. These interventions should be consistently implemented on a regular basis.

Currently the minimal provision of service is two (2) direct contacts (face to face) per month with PRC 29 students. However, results from a recent survey showed an average increase. Based on the results of the survey, a new process for minimal provision of services has been increased to **four (4) times per month to be conducted by any staff funded through PRC 29 funds.**

Definition of Behavior Support Coordinator/Liaison

The behavior support coordinator/liaison monitors and links services and interventions for students with behavioral and emotional disabilities. The coordinator/liaison provides leadership to the PRC 29 team through training, interventions and direct services to identified PRC 29 students. **Note: A direct contact consists of providing an evidence/research-based intervention to address the behavioral needs of the student. Additional contacts can be with the student and/or any staff directly involved with the student.**

Any questions or concerns should be directed to your regional behavior support consultant; or Joe Simmons, Behavior Support Section Chief, 919-807-3993 or joe.simmons@dpi.nc.gov.

The Exceptional Children Division appreciates your continued efforts to serve children with behavioral and emotional disabilities.

WJH/JS/ss

c Regional Behavior Support Consultant
Behavior Specialist/Liaison

EXCEPTIONAL CHILDREN DIVISION

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