



# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | June St. Clair Atkinson, Ed.D., *State Superintendent*

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## Early Learning Sensory Support Program/VI Request for Services

Child's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Sex:  Male  Female Race: \_\_\_\_\_ County: \_\_\_\_\_

Parents' Names: \_\_\_\_\_

Address: \_\_\_\_\_

Cell phone: \_\_\_\_\_ Home: \_\_\_\_\_ Work: \_\_\_\_\_

E-mail: \_\_\_\_\_

Primary Language of Parent: \_\_\_\_\_ Child: \_\_\_\_\_

Interpreter needed:  Yes  No Translation needed:  Yes  No

If child is in legal custody of someone other than the person with whom he/she lives, complete the following:

Legally Responsible Party: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

### REFERRAL SOURCE AND CONCERNS:

LEA Making Referral: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Visual Diagnosis: \_\_\_\_\_

### SERVICES REQUESTED (Please check all that apply):

Functional Vision Assessment Due Date: \_\_\_\_\_

Orientation & Mobility (O&M) Evaluation Due Date: \_\_\_\_\_

Vision Services: Frequency and Intensity: \_\_\_\_\_ Location: \_\_\_\_\_

O&M Services: Frequency and Intensity: \_\_\_\_\_ Location: \_\_\_\_\_

\_\_\_\_\_  
Signature of LEA Representative

\_\_\_\_\_  
Date

After review of current program capacity ELSSP will inform the LEA of it's decision to accept or decline referral within 14 days of its receipt.

Accepted

Declined

\_\_\_\_\_  
Signature of ELSSP Lead Contact

\_\_\_\_\_  
Date

**CURRENT EYE REPORT IS REQUIRED PLEASE ATTACH**  
Fax to 919-733-1873

### OFFICE OF EARLY LEARNING

#### Early Learning Sensory Support Program

Bethany Mayo, Director, Early Learning Sensory Support Program/Visual Impairments | [bethany.mayo@dpi.nc.gov](mailto:bethany.mayo@dpi.nc.gov)

Ruth Anne Everett, Director, Early Learning Sensory Support Program/Hearing Impairments | [ruth.anne.everett@esdb.nc.gov](mailto:ruth.anne.everett@esdb.nc.gov)

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER