



# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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August 10, 2018

**TO:** Selected Directors, Exceptional Children Programs  
Selected Directors, Charter Schools  
Selected Directors, State-Operated Programs

**FROM:** William J. Hussey, Director   
Exceptional Children Division

**RE: IDEA FISCAL DESK REVIEW NOTIFICATION**

The purpose of the Individuals with Disabilities Education Act (IDEA) fiscal monitoring is to confirm federal, state, and local resources are focused on improved results for children with disabilities and their families. The process consists of three tiers. Tier I includes, for all school systems, a review of Budget vs. Expenditures. Tier II requires school systems to complete the IDEA Fiscal Desk Review. Desk reviews are a routine monitoring process conducted for all LEAs on a five-year cycle. Tier III is risk based and consists of a site focused review.

For FY 2018-19, your system will participate in the desk review process.

A copy of the IDEA Desk Review Form (DR1) is attached. By October 15, 2018, please submit the completed form with the required supporting documentation electronically to [IDEA.FiscalReviews@dpi.nc.gov](mailto:IDEA.FiscalReviews@dpi.nc.gov).

A summary report of the desk review will be mailed to the public-school system within ninety (90) days of receipt of all required information. The desk review will not be considered complete (met) until all requested documentation has been submitted and is compliant.

The Exceptional Children Division looks forward to working with you to ensure the appropriate use of all IDEA funds. Please direct any questions regarding the Fiscal Desk Review to your IDEA Fiscal Consultant.

WJH/SHT/KA

Enclosure

c: Maria Pitre-Martin, Ph.D., Deputy Superintendent of District Support  
Dave Machado, Director, Office of Charter Schools  
Irwin Benjamin, Monitoring & Compliance, Finance & Business  
Fiscal Monitoring Consultants, Special Programs & Data  
Regional Consultants, Regional Administrative Support

## EXCEPTIONAL CHILDREN DIVISION

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