Date: July 26, 2019

MEMORANDUM

TO: Selected Directors/Coordinators, Exceptional Children Programs
    Name of Public School Unit (PSU)

FROM: Sherry H. Thomas, Director
        Exceptional Children Division

RE: IDEA FISCAL DESK REVIEW NOTIFICATION

The purpose of the Individuals with Disabilities Education Act (IDEA) fiscal monitoring is to confirm federal, state, and local resources are focused on improved results for children with disabilities and their families. The process consists of three tiers. Tier I includes, for all school systems, a review of Budget vs. Expenditures. Tier II requires school systems to complete the IDEA Fiscal Desk Review. Desk reviews are a routine monitoring process conducted for all PSUs on a five-year cycle. Tier III is risk based and consists of a site focused review.

For SY 2019-20, your system will participate in the desk review process.

A copy of the IDEA Desk Review Form (DR1) is attached. By November 15, 2019, please submit the completed form with the required supporting documentation electronically to IDEA.FiscalReviews@dpi.nc.gov.

A summary report of the desk review will be mailed to the public-school system within ninety (90) days of receipt of all required information. The desk review will not be considered complete (met) until all requested documentation has been submitted and is compliant.

The Exceptional Children Division looks forward to working with you to ensure the appropriate use of all IDEA funds. Please direct any questions regarding the Fiscal Desk Review to your IDEA Fiscal Consultant.

SHT/AB/jd

Enclosure

cc: Beverly Emory, Ed.D., Deputy State Superintendent of District Support
    Dave Machado, Director, Office of Charter Schools
    Irwin Benjamin, Monitoring & Compliance, Finance & Business
    Carol Ann Hudgens, Section Chief, Policy Monitoring & Audit, Exceptional Children Division
    Fiscal Monitoring Consultants, Special Programs & Data, Exceptional Children Division
    Regional Consultants, Regional Administrative Support, Exceptional Children Division