



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | June St. Clair Atkinson, Ed.D., *State Superintendent*

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July 18, 2016

TO: Superintendents, Local Education Agencies
Directors/Coordinators, Exceptional Children Programs
Lead Administrators, Charter Schools

FROM: Maria Pitre-Martin, Ph.D. *MPM*
Chief Academic and Digital Learning Officer
Academic and Digital Learning

William J. Hussey, Director *WJH*
Exceptional Children Division

RE: **Group/Foster Home Application for Funds – FY 2016-2017**
State Program Report Code (PRC) 032 and Federal PRC 060 Funds,
Ages 3 through 21

As stated in G.S. 115C-111.3, the cost for education of a child with disabilities who is placed in a group/foster home shall be borne by the local board of education in which the facility is located.

The State Board of Education shall reimburse local education agencies (LEAs) that provide education to children with disabilities who reside in group/foster homes during the initial year of enrollment/placement. The Exceptional Children Division provides this reimbursement via an application process. Funds are based on the availability of state and federal funds.

The LEA shall be reimbursed for **each child who was not counted on the previous school year's December 1, April 1, or Average Daily Membership (ADM) child counts.** Reimbursement is provided for eligible children with disabilities for services provided up to ten (10) months. The rate is a total of the following allotments: 1) regular ADM; 2) State Exceptional Children; and 3) Federal IDEA 2004.

Reference materials and the GFH-1 form are listed individually on the Exceptional Children Division's website under the Finance and Grants tab:

<http://ec.ncpublicschools.gov/finance-grants/applications/group-foster-home-program>

EXCEPTIONAL CHILDREN DIVISION

William J. Hussey, *Director* | bill.hussey@dpi.nc.gov

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

The *Group/Foster Home Application and Withdrawal Form* (GFH-1) is a fillable Microsoft Word document to expedite the completion process. The Procedures and Instructions Manual includes details for guidance with completing an application and when submitting updates throughout the year. A Table of Contents with page numbers allows for quick access to pertinent information.

Applications must be mailed and postmarked within sixty (60) calendar days of the student's enrollment. Do **not** use example forms or past school year application forms when applying for funds or submitting changes. Applications can be submitted throughout the school year up through May 15, 2017, or until all funds are exhausted.

For further information, contact Lori Peterson at (919) 807-3932 or lori.peterson@dpi.nc.gov.

MPM/WJH/SHT/TAR/ljp

cc: Philip Price
Alexis Schauss
Finance Officers