



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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January 10, 2017

MEMORANDUM

To: Directors, Exceptional Children Programs
Exceptional Children Coordinators, Charter Schools
Directors, State Operated Programs

From: William J. Hussey, Director *WJH*
Exceptional Children Division

Subject: Exceptional Children Division March Institute, March 6-9, 2017

The March Institute will begin on Monday, March 6, 2017, with three days of institute sessions. Post-institutes will occur on March 9, 2017. Please see the information below on the Institute sessions and registration links. The General March Institute will begin at 9:00 am Monday, March 6 at the Koury Convention Center in Greensboro. **The fee is \$90.00 per attendee.** Registration packets will be available for pick up on Sunday, March 5 from 4:30-5:30 pm and Monday, March 6 from 7:30-8:30 am, at Registration Desk 1. The general Institutes will conclude at 4:30 pm on Wednesday, March 8. A draft agenda is included. Once registration is closed, a more detailed agenda will be provided to all registered participants.

Registration can be completed by clicking on the following link: <https://goo.gl/forms/hKIHB37M7DPJwgzq1>. Once the submit screen is reached, please print two copies of this page, add your name and LEA to one and mail this in with your payment; please save the other copy for your records. Make sure the registration is completed once the copies are made by clicking on the submit button. Registration deadline is COB on February 17, 2017, for the March Institute and post-sessions. **There will be NO ONSITE registration; you MUST pre-register to attend any part of the Institute.**

MARCH INSTITUTE SESSIONS: Please see the attached draft agenda.

POST-INSTITUTE SESSIONS: Thursday, March 9, 2017:

IDEA Grant

- **9:00 am-4:00 pm Timely and Accurate IDEA EC Grant Submission** will be offered to **new EC Directors/Coordinators** and any others needing a review of the grant submission process and will provide technical training for accurate completion and timely submission of the IDEA, Part B (611) and (619) Grants. **This session will also include changes to the 619 Grant application which will now be open to charter schools that have 5-year-old kindergarten children with disabilities.** Participants should bring their laptops to this hands-on interactive session as there will be no on-site computers. Lunch will not be provided, but can be purchased at the hotel or the Mall food court during the lunch break 12-1:00 pm. There is no registration fee; however, participants must register by clicking here: <https://goo.gl/forms/9YS5d0AFJ662ZVDA3> (**participation limited to 190**). Check in to pick up packets will be available in front of Victoria B/C from 8:00 am - 9:00 am on Thursday, March 9, 2017.

EXCEPTIONAL CHILDREN DIVISION

William J. Hussey, *Director* | bill.hussey@dpi.nc.gov

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

BEHAVIOR POST-INSTITUTE

- **9:00 am-4:00 pm Ten Things Every Teacher Must Know: Old School Strategies for New School Youth.** This workshop sheds light on ten little ideas that make a BIG difference in education. We will dispel common myths regarding: cultural diversity, engaging at-risk youth, modifying behavior, reducing referrals, effective class management, using incentives, and the single BIGGEST, transformative secret about education. **The fee is \$40.00.** Registration packets will be available from 7:30-9:00 am outside Guilford F , on Thursday, March 9. Register at the following link: <https://www.eventbrite.com/e/march-2017-behavior-support-institute-tickets-30904696780>

Please print and mail your registration form(s) along with the registration fee per participant to the NC Department of Public Instruction, Cash Collection, 6336 Mail Service Center, Raleigh, NC 27699-6336 (facsimiles will not be accepted). Registration questions should be directed to Kellyann Breest at Kelly.breest@dpi.nc.gov. If you have March Institute questions, you may contact Sherry Thomas at sherry.thomas@dpi.nc.gov.

Please book your hotel room as soon as possible. A block of rooms has been reserved at the Sheraton Four-Seasons, the site of the March Institute. The cut-off for reserving in the block is Friday, February 17. The room rate is \$141.00 (plus 12.75% hotel tax) register via (COPY and PASTE into your browser): <https://reservations.travelclick.com/2576?groupID=1752507#/guestsandrooms>. Rooms usually sell out prior to the cut-off date. Make certain that the hotel registers you as a NCDPI Exceptional participant with the group code NCD. The Koury Convention Center is located at 3121 Gate City Blvd, Greensboro, NC 27407. Paid internet access will be available during the institute for those not staying at the hotel; hotel guests will have free internet access.

WJH/SHT/kb

Attachment

March Institute
 Koury Convention Center
 Greensboro, North Carolina

***DRAFT* Agenda**

Sunday, March 5, 2017

4:30-5:30 pm	Early Bird Registration	Registration Desk 1
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Monday, March 6, 2017

7:30 am – 9:00 am	Registration/Continental Breakfast	Registration Desk 1
10:15 am – 11:45 am	General Session	Imperial Ballroom
11:45 pm – 12:30 pm	LUNCH (provided)	
12:30 pm – 2:00 pm	Breakout Sessions-IEP Module	Room TBD
2:30 pm – 5:00 pm	Breakout Sessions-IEP Module	Room TBD

Tuesday, March 7, 2017

8:30 am – 10:00 am	Breakout Sessions-IEP Module	Room TBD
10:00 am – 10:15 am	Break	
10:15 am – 11:15 am	Breakout Sessions-IEP Module	Room TBD
11:15 am – 12:15 pm	Breakout Session-IEP Module	Room TBD
12:15 pm- 1:00 pm	LUNCH (provided)	
1:00 pm – 2:00 pm	Breakout Sessions-IEP Module	Room TBD
2:00 pm – 3:30 pm	Breakout Sessions-IEP Module	Room TBD
3:30 pm – 3:45 pm	Break	
3:45 pm – 4:45 pm	Breakout Sessions-IEP Module	Room TBD

Wednesday, March 8, 2017

8:30 am – 10:00 am	Breakout Sessions-IEP Module	Room TBD
10:00 am – 10:30 am	Breakout Sessions-IEP Module	Room TBD
10:30 am – 11:00 am	Break/check out	
11:00 am – 12:30 pm	Concurrent Breakout Sessions-See Below	Room TBD
12:30 pm – 1:15 pm	LUNCH (provided)	
1:15 pm – 2:45 pm	Concurrent Breakout Sessions-See Below	Room TBD
2:45 pm – 3:00 pm	Break	
3:00 pm – 4:30 pm	Concurrent Breakout Sessions-See Below	Room TBD

Concurrent sessions:

- Proportionate Share
- CEIS
- MOE
- All Leaders understand & support Literacy and Math
- Co-Teaching for Administrators
- Implementation Science-Specific Tips for Small Size Districts and Charter Schools
- Meal time planning/feeding therapy
- Dyslexia
- Adolescent Literacy
- Coaching

Thursday, March 9, 2017

8:00 am – 9:00 am	Registration/Continental Breakfast	
9:00 am – 4:00 pm	Behavior Support Institute (Lunch provided)	Guilford F
9:00 am – 4:00 pm	Indicator 14	Blue Ashe
9:00 am – 4:00 pm	Timely & Accurate IDEA EC Grant (Lunch on your own 12-1:00)	Victoria B/C
9:00 am – 4:00 pm	CECLI Session	Victoria A
10:00 am – 4:00 pm	DAC Meeting (Lunch provided)	Oak