CECAS FOR BEGINNERS

An Introduction to the Comprehensive Exceptional Children Accountability System

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EC Delivery Team Regional Trainers

- Jennifer Sims - Regions 1, 3 & SOPs
- Ilona Ketting - Regions 2 & 4
- Pat Smith – Regions 5 & 7
- Khalilah O’Farrow-Boulware - Regions 6 & 8
This session is designed to provide new users with a basic knowledge of the CECAS application

Participants will be able to:

• Identify the process to complete a child search and utilize the Recent Child List screen.
• Identify the process to complete the Special Ed screen.
• Identify the process to complete a plan via the Plans screens.
• Exit a student record.
• Utilize the record closure process.
Additional information

- CECAS Information Site (www.nccecas.org)
  - FAQs
  - Recorded Training Webinars
  - Training Documents
- CECAS Online Help